

JIS Powerschool Parent Portal Account Set-up Instructions

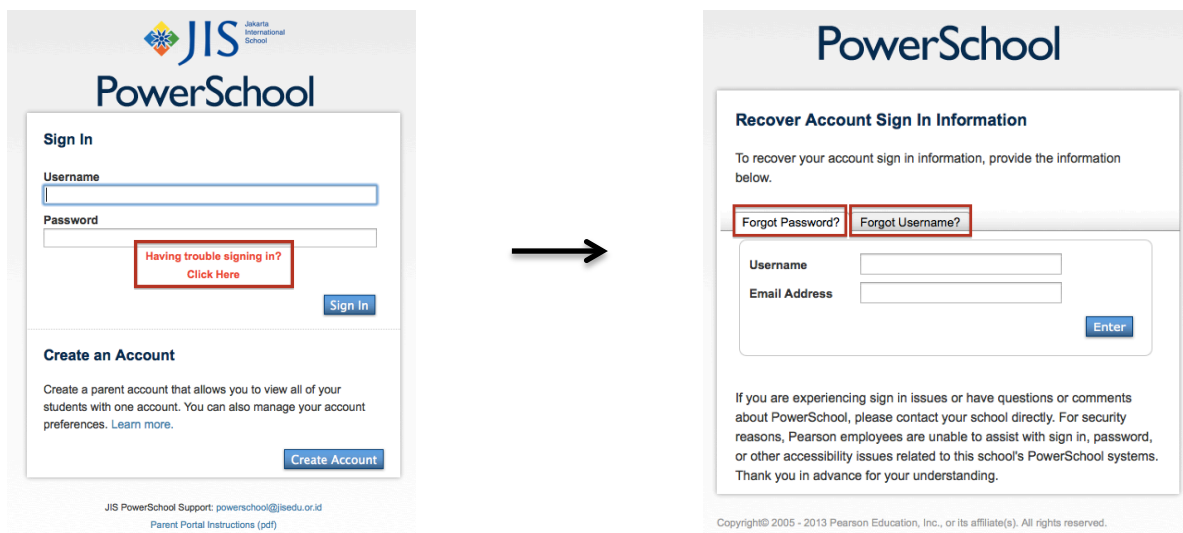
These instructions cover:

- A. Recovering your username or password to Powerschool
- B. Account Setup for parents NEW to Powerschool

If you have questions or need assistance with setting up or navigating your parent portal, please email powerschool@jisedu.or.id or call JIS x88888

A. Recovering your Powerschool username or password

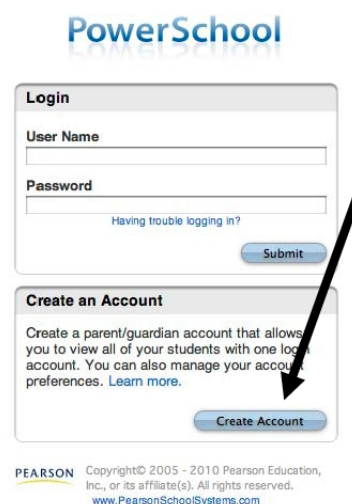
Click on the link that says "Having Trouble Logging In" underneath the password box. Please note there are two tabs in the next window, one for retrieving your password, and one for retrieving your username. Choose the one that applies to you. If you have forgotten both, you will need to get your username first, then repeat the process to get your password.



B. Account Setup for parents NEW TO POWERSCHOOL

Step 1: Create a parent/guardian account

- Go to <http://jispsa.jisedu.or.id/>
This link is also on the JISNet Parent Landing Page
- Click Create Account



Step 2: Complete Account Setup Information

Please read instructions below carefully.

The screenshot shows the PowerSchool interface for creating a parent account. It is divided into two sections: 'Create Parent Account' (step 2a) and 'Link Students to Account' (step 2b). The 'Create Parent Account' section includes fields for First Name (Super), Last Name (Parent), Email (superparent@gmail.com), Desired Username (sparent), Password (masked with dots), and Re-enter Password (masked with dots). A password strength indicator shows 'Strong'. Below these fields, it states 'Password must: •Be at least 6 characters long'. The 'Link Students to Account' section has a heading 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. It contains a table with columns for Student Name, Access ID, Access Password, and Relationship. The first two rows are filled with 'Super1 Student' (TZQAB), 'Super2 Student' (CGDJK), and both have 'Mother' selected in the Relationship dropdown. Rows 3-7 have empty fields and '-- Choose' in the Relationship dropdown. An 'Enter' button is at the bottom right.

| Student Name | Access ID | Access Password | Relationship |
|-------------------|-----------|-----------------|--------------|
| 1. Super1 Student | TZQAB | ***** | Mother |
| 2. Super2 Student | CGDJK | ***** | Mother |
| 3. | | | -- Choose |
| 4. | | | -- Choose |
| 5. | | | -- Choose |
| 6. | | | -- Choose |
| 7. | | | -- Choose |

Step 2a: Choose a Username and Password

- Each parent should create his/her own username and password.
- We recommend that you create your account with the **same username and password as JISNet** so your login information is easy to remember. If Powerschool says your password is weak, you may want to change it here and on JISNet too but this is not essential. Please note, however, that Powerschool will always prompt for your username and password again, and changing your password in one system will not change it in the other.

Step 2b: Add your students to your account.

At the bottom of the same screen you will find a place to enter the names, access ids and access passwords for each of your children. The information you will need was provided in a Welcome to JIS email with account information. If you no longer have this email or would like to schedule a meeting to help set this up, please send a message to powerschool@jisedu.or.id.

When filling in the account information, please also select the proper relationship from the dropdown. To finish, click the Enter button.

Step 3: Confirm registration and login

If all information is correct, you will receive the notification below and you can log in to the parent portal.



Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

Login

User Name

Password

[Having trouble logging in?](#)